



Managing employee T&E expenditure

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The Paperless Trail to Total Control

WEDNESDAY 22 April 2009

LOCATION: THE RITZ HOTEL, LONDON, UK



14.00 Welcome, Coffee & Registration

14.10 Introduction

- The real cost of the employee expenses process
- Achieving total control over your T&E spend

14.20 Eliminating Paper Based Inefficiencies

- Why automate and why **expenses2009**?
- Improving visibility & control
- Increasing efficiency & productivity
- Reducing employee spend
- Customer success stories

14.55 Coffee Break

15.00 expenses Demonstration

- Entering and processing employee expenses
- Collecting information required for the accurate treatment of Tax and VAT
- Improving management information
- Tightening controls and analysing spend

16.00 Seminar Summary

- Q&A
- Open Discussion

16.30 End of session

Ready to Book:

Visit: <http://www.expenses-software.com/Ritz.htm>